

**FUNERAL DIRECTORS EXAMINING BOARD
MEETING MINUTES
AUGUST 5, 2014**

PRESENT: Thomas Bradley, Marc Eernisse, Eric Lengell, Kristen Piehl (joined via GoToMeeting at 9:38 a.m., excused at 11:00 a.m.), Dean Stensberg

EXCUSED: Marla Michaelis

STAFF: Brittany Lewin, Executive Director; Pamela Stach, Legal Counsel; Karen Rude-Evans, Bureau Assistant

Thomas Bradley, Chair, called the meeting to order at 9:31 a.m. A quorum of four (4) was confirmed.

ADOPTION OF AGENDA

MOTION: Marc Eernisse moved, seconded by Eric Lengell, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Eric Lengell moved, seconded by Marc Eernisse, to approve the minutes of February 25, 2014 as published. Motion carried unanimously.

ADMINISTRATIVE UPDATES

Recognition of Board Member

MOTION: Marc Eernisse moved, seconded by Eric Lengell, to thank Brian Langendorf for his years of service and dedication to the Board and the State of Wisconsin. Motion carried unanimously.

LEGISLATIVE AND ADMINISTRATIVE MATTERS

Scope Statement Amending FD 1 and 4, Wis. Admin. Code, Relating to Applications, Examinations, Renewal and Approved Continuing Education

MOTION: Dean Stensberg moved, seconded by Eric Lengell, to approve the Scope Statement on FD 1 and 4 Wis. Admin. Code relating to applications, examinations, renewal and approved continuing education for submission to the Governor's Office and publication and to authorize the Chair to approve the scope for implementation no less than 10 days after publication. Motion carried unanimously.

ALKALINE HYDROLYSIS AND RESOMATION SUBCOMMITTEE REPORT

MOTION: Dean Stensberg moved, seconded by Marc Eernisse, to go on record to support a statutory creation addressing the definition, regulation and practice of alkaline hydrolysis. Motion carried unanimously.

CLOSED SESSION

MOTION: Marc Eernisse moved, seconded by Eric Lengell, to convene to closed session to deliberate on cases following hearing (s.19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Thomas Bradley read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Thomas Bradley – yes; Marc Eernisse – yes; Eric Lengell – yes; Dean Stensberg - yes. Motion carried unanimously.

The Board convened into closed session at 11:17 a.m.

RECONVENE TO OPEN SESSION

MOTION: Eric Lengell moved, seconded by Dean Stensberg, to reconvene into open session. Motion carried unanimously.

The Board reconvened into open session at 11:46 a.m.

APPLICATION REVIEW(S)

MOTION: Dean Stensberg moved, seconded by Eric Lengell, to table consideration of the application for an apprentice certification of **G.T.G.** until the next meeting on November 18, 2014 due to the failure of the applicant to appear as requested. DSPS staff will advise applicant to appear at the November meeting. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Marc Eernisse moved, seconded by Eric Lengell, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

ADJOURNMENT

MOTION: Dean Stensberg moved, seconded by Eric Lengell, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:47 a.m.